

Senate Standing Committee on Environment and Communications

Answers to Senate Estimates Questions on Notice

Additional Estimates Hearings February 2016

Communications Portfolio

Special Broadcasting Service

Question No: 214(c)

Special Broadcasting Service

Hansard Ref: Written, 19/2/2016

Topic: Documents provided to the Minister

Senator Ludwig, Joe asked:

1. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature.
2. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents)
3. How are they transmitted to the office?
4. What mode of delivery is used (hardcopy, email) for those documents?
5. What level officer are they provided to in the minister's office?

Answer:

1. One, the Annual Report.
2. The Annual Report is yearly and its purpose is to communicate SBS's performance throughout the year.
- 3-4. Firstly, by email to the Minister's office via the Department, followed by a hard copy sent to the Parliamentary tabling offices.
5. The Minister.